

SPECIAL COUNCIL MEETING  
MAY 27, 2015 AT 5:00 PM

Mayor Horne opened the meeting by announcing that this was an open meeting of the Common Council. Notice of this meeting was given to the public at least 24 hours in advance of the meeting by forwarding the complete agenda to the official City newspaper, the New Richmond News, and to all news media who have requested the same as well as posting. Copies of the complete agenda were available for inspection at the City Clerk's office. Anyone desiring information as to forthcoming meetings should contact the City Clerk's office.

Roll call was taken.

Members Present: Mayor Horne, Alderman Kittel, Ard, Jackson, Hansen, Volkert, and Zajkowski.

The Pledge of Allegiance was recited.

Alderman Hansen moved to adopt the agenda as presented, seconded by Alderman Ard, and carried.

**Application for License to Serve**

Alderman Ard moved to approve the application for License to Serve from Rob Kreibich, seconded by Alderman Zajkowski and carried.

**Park Plan Amendment – Skate Park**

Mike Darrow presented an amendment to the park plan to include a skate park. The Park Board had a meeting and many skateboarders were present to show their support of a skate park. Alderman Ard moved to amend the park plan to include a skateboard/BMX park, seconded by Alderman Zajkowski and carried.

**Sick Time Overview – JA Counter**

Mike Darrow reviewed the sick time policy. Jill, from JA Counter, gave an overview Phase I for the benefit plan process and purpose. Jill gave a comparison of benefit policies for surrounding areas. Discussion followed.

**Freedom Park Improvements**

Jeremiah Wendt explained that staff solicited bids from CBS Squared and Cedar Corporation for surveying services related to the proposed 2015 Freedom Park Improvements. Funds for this project were approved to come from the Park Impact Fees. Proposals included surveying and construction staking of the proposed parking lot and roadway so that City staff can construct the improvements as planned. The bid from CBS Squared is \$9,478.25 and staff is recommending approval of this bid. Alderman Ard moved to accept the bid from CBS Squared, seconded by Alderman Zajkowski and carried.

**Bids for Crackfilling**

Jeremiah Wendt received the following bids for crackfilling with the total cost to be \$25,000:

American Pavement Solutions	37,500 LF
Fahrner Asphalt Sealers	28,089 LF
Superior Sealers, LLC	38,500 LF

Staff recommended accepting the bid from Superior Sealers for 38,500 lineal feet. Alderman Zajkowski moved to accept the bid from Superior Sealers, seconded by Alderman Kittel and carried. Alderman Jackson voted no.

**Ordinance Amendment – Section 70-3 Sidewalk**

Jeremiah Wendt presented the ordinance amendment for Section 70-3 Sidewalk Construction and Repair. This was the first reading for the ordinance amendment. In this amendment it states that new sidewalk will be split by the City and the property owner 50/50. Mayor Horne suggested that in areas where no sidewalks currently exist, he would like to see the cost as part of the project construction costs. Alderman

Zajkowski suggested if one side of a street is required to install sidewalk, that the homeowner and the neighbor on the other side of the street each pay 25%. It was also discussed to give 20 to 60 days notification to the homeowner so they have the opportunity to install the sidewalk themselves or hire someone to do it for them.

#### **Temporary Driveway to Access County/ESR Building**

Jeremiah Wendt explained that St. Croix County is constructing a new facility at their property on CTH K. During construction, they need to access the existing ESR building and would like to keep traffic that is accessing this building separate from the construction-related traffic, which necessitates a temporary driveway. City ordinance requires Council approval of this temporary driveway. Alderman Zajkowski moved to approve the temporary driveway access, seconded by Alderman Jackson and carried.

#### **St. Croix Powersports – Landscaping Plan**

Mike Darrow presented a map of the landscaping plan for St. Croix Powersports. Landform has reviewed this plan and feels comfortable recommending approval. Alderman Kittel moved to approve the landscaping plan for St. Croix Powersports, seconded by Alderman Zajkowski and carried.

#### **Resolution #051502 Support Continued Defederalization of the Regional Consolidated Revolving Loan Fund**

Mike Darrow presented this resolution. Alderman Hansen moved to table this issue, seconded by Alderman Ard. Alderman Zajkowski, Volkert, and Kittel voted no and Alderman Hansen, Ard and Jackson voted yes. Mayor Horne vote no, so motion failed. Discussion followed. Mayor Horne requested to strike entire fifth paragraph. Nick Vivian suggested that “indicated it” be inserted before followed in the second paragraph. Alderman Hansen offered the following amended resolution and moved for its adoption:

#### **Resolution #051502 Supporting Continued Defederalization of the Regional Consolidated Revolving Loan Fund**

WHEREAS, the City of New Richmond voluntarily transferred the assets of its CDBG funded Revolving Loan Fund to Regional Business Fund, Inc. (RBF) in April of 2007 to allow the businesses in the municipality greater access to a more flexible source of business financing and enhance economic development in the region; and

WHEREAS, staff of the West Central Wisconsin Regional Planning Commission indicated it followed the direction provided by the Wisconsin Department of Commerce (DOC) and the Department of Housing and Urban Development (HUD) in developing the process to consolidate and defederalize the municipal revolving loan funds into the RBF, Inc. as outlined in the Investment Strategy and Memorandum of Understanding with DOC; and

WHEREAS, starting in 2011, administration of the CDBG program at the state level was transferred from DOC to the Wisconsin Economic Development Corporation (WEDC), and then to the Wisconsin Department of Administration (DOA) in July, 2013; and

WHEREAS, on April 1, 2015 DOA notified the RBF that HUD has determined that the proper defederalization process was not followed and that all existing cash and future consolidated loan fund repayments thereby must be considered federal and must adhere to all accompanying federal rules and requirements; and

WHEREAS, having to administer the Consolidated Revolving Loan Fund with the federal restrictions will minimize the funds usefulness to businesses in that the federal requirements are restrictive and burdensome; and

NOW, THEREFORE, BE IT RESOLVED, that the City of New Richmond encourages DOA and HUD to reconsider their ruling and allow the Consolidated Revolving Loan Fund proceeds to continue in their defederalized status. This defederalization is necessary and vital to west Central Wisconsin businesses as they seek to add jobs and investment to the regional economy. Motion was seconded by Alderman Ard and carried.

#### **Capital Improvements Plan – Project Approval**

Jeremiah Wendt presented the Capital Improvements Plan. The 2015 design & construction projects were reviewed, these will include 115<sup>th</sup>, 175<sup>th</sup>, High/Pierce and City portion of 170<sup>th</sup> – project to be billed thru

the Town of Stanton. The 2016 street construction projects were discussed and Jeremiah is to approach the Town of Richmond on funding proposal for 125<sup>th</sup> reconstruction, as the consensus was that this street is a public safety issue and should be addressed. Alderman Hansen moved to approve the 2015 Capital Improvement Projects as discussed and the 2015 street construction design contract with Short-Elliott-Hendrickson totaling \$35,550, seconded by Alderman Kittel and carried.

**Council Overview Presentation by Nick Vivian**

Nick Vivian, City Attorney, gave a presentation on Wisconsin Open Meeting Law including walking quorums and email conversations.

**Council Work Session – Summer Schedule**

Mike Darrow presented a proposed summer schedule for Council Work Sessions.

**Closed Session**

Alderman Hansen moved to go into Closed Session per State Statute 19.85 (1)(e) TIF#6 and Competitive or Bargaining Reasons – Donations and Advertisements, seconded by Alderman Kittel and carried.

**Open Session**

Alderman Zajkowski moved to accept Park Board donations received to date and create a road map/policy and contracts with donors for each project, seconded by Alderman Kittel and carried.

**Communications & Miscellaneous**

Alderman Ard stated that the City is now a 50<sup>th</sup> Memorial partner.

Alderman Zajkowski moved to adjourn the meeting, seconded by Alderman Ard and carried.

Meeting adjourned at 8:40 p.m.

Tanya Reigel  
City Clerk